MINUTES OF THE MAY 14, 2014 BOARD OF DIRECTORS MEETING OF THE RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY

The Regular Meeting of the Resource Conservation District of Santa Cruz County Board of Directors was called to order at 6:35PM, May 14, 2014 by Board Chair Jim McKenna at the District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

Directors Present: Gordon Claassen
Robert Ketley
Howard Liebenberg
Jim McKenna, President
John Ricker
Roberta Smith

Directors Absent: Mike Manfre, Vice President
RCD Staff Present: Kelli Camara, Technical Director
Tangi Chapman, Recorder
Sharon Corkrean, Director of Finance
Sacha Lozano, Program Manager
Susan Pearce, Interim Executive Director

Others Present: David Batker, Earth Economics

WELCOME - INTRODUCTIONS
The meeting opened at 6:35PM with a quorum present. Jim McKenna chaired the meeting. Staff requested a last minute action item be added to the agenda. It was explained that, upon completion of the Milsap Pond project designs, the engineers cost estimate for the project unexpectedly fell into the Tier III bid process category and therefore needs Board approval. In order for the project to get done this construction season it needs to go out to bid as soon as possible and cannot wait until the next Board meeting. John Ricker moved to add the Tier III Design approval to action items. Howard Liebenberg seconded the motion. All were in favor of the motion. The motion carried.

ORAL COMMUNICATIONS
There were no oral communications.

REPORTS
Ecosystem Services Report
David Batker and Sacha Lozano gave a slide-show presentation on the current efforts to quantify the natural assets of Santa Cruz County. Sacha gave a timeline for rolling out the findings of the project, noting that the Executive Summary will be available in the coming weeks and that by mid-June the District will be ready to publicize the findings, with a public kick-off to come in the Fall.

(Sacha Lozano and David Batker left the meeting.)

NRCS Reports
The NRCS activity report was circulated for the Board to review.

Directors Reports
John Ricker updated the Board on the progress with LAFCO to redefine the sphere of influence for the District. John told the Board that Pat McCormick is looking at various scenarios to incorporate the Cities of Santa Cruz, Scotts Valley and Watsonville into the Resource Conservation District; that will increase efficiency of delivering services.

MINUTES
The Board reviewed the April 9, 2014 meeting minutes. Roberta Smith moved approval of the April 9, 2014 meeting minutes. Howard Liebenberg seconded the motion. All were in favor of the motion. The motion carried.
The Board reviewed the April 22, 2014 special meeting minutes. Gordon Claassen moved approval of the April 22, 2014 special meeting minutes. Howard Liebenberg seconded the motion. All were in favor of the motion. The motion carried.

The Board reviewed the April 29, 2014 special meeting minutes. John Ricker moved approval of the April 29, 2014 special meeting minutes. Howard Liebenberg seconded the motion. All were in favor of the motion. The motion carried.

The Board reviewed the May 7, 2014 special meeting minutes. Howard Liebenberg moved approval of the May 7, 2014 special meeting minutes. Gordon Claassen seconded the motion. All were in favor of the motion. The motion carried.

BUDGET & FINANCE

FY 2013-2014 April Expenditures – The April 2014 expenditures were reviewed by the Board. The Board questioned the high mileage expenditure for Stefanie Kortman, Sharon explained that Stefanie was doing water quality testing at sites all over the county. Roberta Smith moved approval of the March 2014 expenditures. Mike Manfre seconded the motion. All were in favor of the motion. The motion carried. Sharon Corkrean reported that the FY 2012-2013 Financial Audit has been completed and submitted to state and federal agencies.

ACTION ITEMS

Program Discussion Items

Tier III Design Approval – Kelli Camara presented the designs for a project at Milisap Pond that would create a second pond on the property that would benefit red legged frogs and long toed salamanders. The Board reviewed the plans and made some suggestions for slight changes that would make the pond easier to maintain. John Ricker moved approval of the Milisap Pond designs as presented. Howard Liebenberg seconded the motion. All were in favor of the motion. The motion carried.

Resolution 2014-05 – Kelli Camara presented the Board with a resolution to accept CalRecycle grant funds to remove debris and trash from a streambed near Corralitos. John Ricker moved to approve Resolution 2014-05 as presented. Roberta Smith seconded the motion. All were in favor of the motion. The motion carried.

1010 Adoption/Amendment of Policies – Susan Pearce requested that this action item be moved to next month.

CSDA Bylaw Vote – CSDA requested a vote to update and change their existing bylaws. After discussion, John Ricker moved approval of the change to the bylaws. Robert Ketley seconded the motion. All were in favor of the motion. The motion carried.

North Rispin Property Inspection – The report of the inspection will be ready at the June Board meeting.

CLOSED SESSION

Personnel – Howard Liebenberg moved approval of Chris Coburn as Executive Director. Roberta Smith seconded the motion. Ayes: Gordon Claassen, Robert Ketley, Howard Liebenberg, Jim McKenna, Roberta Smith; John Ricker abstained. Mike Manfre was absent. The motion carried.

NEXT MEETING

Date/Agenda Items

The meeting was adjourned at 9:37PM. The next meeting will be held June 11, 2014. No agenda items are yet available.

Jim McKenna
President, Board of Directors
(TC: JM)