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**MEMORANDUM**

**To:** Board of Directors  
**From:** Daniel Nylén, Watershed Restoration Program Manager  
**RE:** Agenda Item 6.2 – Staff Recommendation to enter into Consultant Services Agreement for Coastal Technical Studies for the Scott Creek Coastal Resiliency Project  
**Date:** November 4, 2022

RCD Staff recommends entering into a contract with the most qualified bidder that comes in under budget (up to \$250,000), to be determined pending the outcome of the formal bid process outlined below. The contract will be paid with funding from the California Department of Fish and Wildlife.

This project will complete remaining technical coastal studies needed to finalize design of ecosystem and infrastructure elements of the Scott Creek Coastal Resiliency Project. A contract for consultant services to complete these studies is currently being procured following the RCD's formal procurement guidelines (Policy 1080.6.1.3). The RCD will release a formal RFP on November 7, 2022, with bids due December 7, 2022. A consultant is expected to be selected by December 16, 2022.

Following review of submitted proposals by the selection committee and selection of the most qualified bidder, RCD staff recommends that the Board approve entering into a contract with the most qualified bidder as determined by the selection committee, which is comprised of staff from the RCD, Coastal Commission, Caltrans, RTC, as well as Alnus Ecological (Jim Robins).