RESOURCE
CONSERVATION DISTRICT
OF SANTA CRUZ COUNTY

820 Bay Avenue, Suite 136
Capitola, California 95010
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www.rcdsantacruz.org

MINUTES OF THE FEBRUARY 13, 2019 BOARD OF DIRECTORS MEETING OF THE RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY

The Regular Meeting of the Resource Conservation District (RCD) of Santa Cruz County Board of Directors was called to order at **6:30 PM on February 13, 2019** at District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

Directors Present:	Steve Auten
	Kelley Bell
	Robert Ketley
	Mike Manfre
	Jim McKenna, President
	John Ricker
Directors Absent:	Howard Liebenberg
Associate Director:	Kathryn Tobisch
RCD Staff Present:	Tangi Chapman, Recorder
	Lisa Lurie, Executive Director
	Angela Gruys, Communication Specialist

1. CALL TO ORDER
The meeting was called to order at 6:30PM. Jim McKenna chaired the meeting. There was a quorum present.

2. INTRODUCTIONS AND WELCOME
Jim McKenna welcomed everyone to the meeting. Steve Auten was greeted as a new Board Member and all meeting attendees introduced themselves.

3. PUBLIC COMMENT
There were no public comments.

4. NRCS REPORT
The NRCS Report is included in the Board Packets, Whitney Haraguchi was unable to attend the meeting due to illness. Lisa highlighted Carlos Suarez, NRCS State Conservationist, is coming next week. NRCS and District staff will be advocating for groundwater depletion to be added as a designated resource concern. NRCS is interested in supporting a pilot program for practices to address groundwater depletion such as managed aquifer recharge. In addition to NRCS and RCD staff, Andy Fisher and Brian Lockwood will be in attendance; Lisa is working on the details of the tour.

5. CONSENT AGENDA
The Board requested to take a closer look at Consent Agenda item 5.4 January 2019 Financials. Lisa Lurie pointed out the changes to the dashboard as requested at the January meeting. Additionally, she reminded the Board that they are approving the expenditures and that the dashboard is an informational tool. The Board discussed some ways in which the revenue on the dashboard could be presented to tell the story of the District. John Ricker moved to approve the Consent Agenda. Robert Ketley seconded the motion. All were in favor of the motion. The motion was approved.

6. ACTION ITEMS
6.1. Review the North Rispin Property Checklist

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The North Rispin Property Covenant and Restrictions Check List was reviewed by the Board. Angie Gruys who conducted the inspection of the property was present at the meeting. She gave a report of her findings, including that there were signs of homeless activity on the property. The Board directed Angie to include this activity in the Covenant and Restrictions check list report. The Board requested that staff investigate whether this inspection is still being required of the District. Additionally, they requested staff to circulate the easement documents for the Board to review. John Ricker moved approval of the North Rispin Property Check list with the addition of Item b.v.i being changed to "Yes" and then a description of the homeless activities, trails and garbage onsite. Mike Manfre seconded the motion. All were in favor of the motion. The motion carried.

6.2. Review and consider approval of a Cost of Living Adjustment

Lisa circulated the San Francisco Bay Area Consumer Price Index bulletin for 2018. The CPI for our area was reported at 4.5%. Recognizing that the budget includes a 3% Cost of Living Adjustment, the Board suggested that future budgeting for COLA be increased to meet the rising cost of living in Santa Cruz. After much debate, Robert Ketley moved approval of a 3% Cost of Living Adjustment increase to personnel payrates and directed Lisa to increase the budgeted COLA upwards to 4.5% for Fiscal Year 2019-2020. John Ricker seconded the motion. All were in favor of the motion. The motion passed.

6.3. Review and consider approval of RCDSCC 2019-01

Lisa circulated the RCDSCC 2019-01, a resolution for the District to apply for the Department of Conservation Forest Health Watershed Coordinator grant program. The District will be the lead and will include San Mateo RCD, Monterey RCD and Upper-Salinas Las Tablas RCD. The RCDs will split a Watershed Coordinator with forest health being the priority. Lisa explained that several regions will be submitting applications and there is a limited number of awards available. Lisa said the proposal will be submitted on Friday. John Ricker moved approval of RCDSCC 2019-01. Robert Ketley seconded the motion. All were in favor of the motion. The motion passed.

7. DISCUSSION ITEMS

7.1. Communications Planning

Angie Gruys gave an update to the communication plan. She informed the Board that she has been participating in the CARCD Communication tool webinars. The webinar walks participants through the process of developing a communication plan and strategy to tell the story of the RCD and get the message out to the directed audience. CARCD has done a lot of research on messaging and many Districts are participating. Lisa and the Board also discussed the need to revisit the strategic plan and how the communication plan could compliment strategic planning. The Board requested that the current Strategic Plan be circulated for review. The Board thanked Angie for taking the lead on this and encouraged further discussion. Angie will send out the link to the communication training, in case the Board is interested in watching the on-demand webinar.

7.2. Executive Director's Report

Lisa gave updates to the Board regarding the many proposals that staff are currently working to develop and submit. These include DOC, CalFire and Pajaro Valley Water Management Agency. Lisa shared that the annual report is nearly complete and is being sent to the printer tomorrow, staff are currently reviewing and updating the mailing list. The In-Lie-of-Fee program continues to move towards implementation; Terry Rein, District legal counsel, is reviewing as is USFWS. Staff is coordinating a Fire workshop in the San

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Lorenzo Valley for next month. John Ricker shared that the annual State of the San Lorenzo River Symposium will be held on March 23, as well as, a workshop in the San Lorenzo Valley regarding the Santa Margarita aquifer on March 9. See the Executive Director Report for further details.

7.3 Director's Reports

No District reports were given.

8. ADJOURN

The next Regular Meeting of the Board of Directors will at the District office on March 13, 2019. Robert Ketley moved to adjourn at 9:00PM. Mike Manfre seconded the motion. All were in favor. The meeting was adjourned.

(TC: JM)