



**MINUTES OF THE JANUARY 10, 2018 BOARD OF DIRECTORS MEETING OF THE  
RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY**

The Regular Meeting of the Resource Conservation District (RCD) of Santa Cruz County Board of Directors was called to order at **6:30 PM on January 10, 2018** at the District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

Directors Present: Jim McKenna, President  
Mike Manfre, Vice President  
Robert Ketley  
Gordon Claassen  
John Ricker  
Directors Absent: Howard Liebenberg  
Roberta Smith  
Associate Directors Present: None  
RCD Staff Present: Chris Coburn, Executive Director  
Public Guest: None

**1. CALL TO ORDER**

The meeting was called to order at 6:31PM. Jim McKenna chaired the meeting. There was a quorum present.

**2. INTRODUCTIONS AND WELCOME**

Jim McKenna welcomed everyone to the meeting, introductions were made.

**3. PUBLIC COMMENT**

There were no public comments.

**4. CONSENT AGENDA**

John Ricker moved approval of the Consent Agenda items. Gordon Claassen seconded the motion. All were in favor of the motion. The motion carried.

**5. ACTION ITEMS**

5.1. Consider adoption of Resolution 2018-01 to enter into agreement with the State Water Resources Control Board for funding to implement the Zayante Creek stream restoration project. Chris explained how the project will restore channel complexity for the benefit of salmonids. Chris discussed with the Board concerns from the Regional Water Quality Control Board about taking of riparian trees and potential increases in solar exposure and resulting increased water temperature. Chris talked about the elements of the project, the number of structures and the number of logs with and without root wads that will be used for the project. John Ricker moved approval of resolution, Robert Ketley seconded the motion. All were in favor of the motion and the motion carried.

5.2. Consider approval of an exemption from formal bidding procedure, as per Sections 1080.7.2 and 1080.7.4 of the District's Procurement Policy, for the Pajaro Valley Manage Aquifer Recharge Project. Chris provided the Board with a history of the project, why the project cost substantially increased, and ways in which the project could be implemented within the amount of available



funding. The Board suggested that Staff negotiate with the existing low bidder to determine if they could implement the project for an amount that fits within the amount. John Ricker moved that the Board approved the staff recommendation, Mike Manfre seconded the motion, all were in favor of the motion and the motion carried.

5.3. Consider approval of an exemption from formal bidding procedure, as per Sections 1080.7.3 and 1080.7.4 of the District's Procurement Policy, for the Zayante Creek Large Wood Restoration Project. Chris provided the Board with an overview of the project and why there would be a cost advantage to working with a registered professional forester versus a traditional contractor to implement the project. Robert Ketley made a motion to approve the staff recommendation, Mike Manfre seconded the motion, all were in favor. The motion carried.

## 6. DISCUSSION ITEMS

6.1. Executive Director's Report – Chris provided the Board with various elements of the Executive Director's report. Chris and the Board discussed various topics, including the staffing assessment underway and the outlook for the coming calendar year with respect to grants, projects, staffing and other matters.

6.2. NRCS Report – There was no NRCS Report given.

6.3. Director(s) Report – There was no Directors Report given.

## 7. ADJOURN

Gordon Claassen moved to adjourn the meeting at 8:05PM. Mike Manfre seconded the motion. All were in favor. The meeting adjourned. The next Regular Meeting of the Board of Directors will be **February 14, 2018.**

A handwritten signature in blue ink, appearing to read "James Smith".