



**MINUTES OF THE MAY 10, 2017 BOARD OF DIRECTORS MEETING OF THE
RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY**

The Regular Meeting of the Resource Conservation District (RCD) of Santa Cruz County Board of Directors was called to order at **6:32PM May 10, 2017** at the District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

Directors Present: Gordon Claassen
Howard Liebenberg
Mike Manfre, Vice President
Jim McKenna, President
John Ricker
Roberta Smith

Directors Absent: Robert Ketley

RCD Staff Present: Chris Coburn, Executive Director
Tangi Chapman, Recorder

NRCS Staff Present: Roger Tompkins, Acting District Conservationist

1. CALL TO ORDER

The meeting was called to order at 6:32PM. Jim McKenna chaired the meeting. There was a quorum present.

2. INTRODUCTIONS AND WELCOME

There were no introductions made.

3. PUBLIC COMMENT

There were no public comments.

4. APPROVAL OF AGENDA

The Board made no changes to the Agenda.

5. CONSENT AGENDA

Howard Liebenberg moved approval of the Consent Agenda items. Roberta Smith seconded the motion. All were in favor of the motion. The motion carried.

6. ACTION ITEMS

6.1. Consider adoption of Resolution RCDSCC 2017-03

Chris Coburn presented Resolution RCDSCC 2017-03 for the Boards consideration. The resolution allows the District to submit a grant application and to enter into agreement with the California Wildlife Conservation Board for the Scotts Creek Lagoon and Marsh restoration project. Chris told the Board that the groundwork for the Scotts Creek Bridge replacement has been many years in the making with, Karen Christensen leading the charge to move the partners and project forward. This grant would further the goal of restoring the lagoon and marsh while improving a transportation corridor by conducting studies necessary to understand the ecological needs of the system and design a bridge to support those needs. The grant is for \$435,000 and includes staff time to work on the effort. John Ricker moved approval of Resolution RCDSCC 2017-03. Mike Manfre seconded the motion. All were in favor of the motion. The motion carried.

6.2. Consider adoption of Resolution RCDSCC 2017-04

Chris presented Resolution RCDSCC 2017-04 to submit a grant application to the National Association of Conservation Districts under the urban agriculture grants program. The grant would support the District in providing technical assistance to growers in an urban setting. The District has engaged the Homeless Garden Project as a potential client, should funds be awarded. Howard Liebenberg moved approval of Resolution RCDSCC 2017-04. John Ricker seconded the motion. All were in favor of the motion. The motion carried.

6.3. Consider adoption of Resolution RCDSCC 2017-05

Chris circulated a resolution in support of a Memorandum of Understanding between the RCD and United States Fish and Wildlife Service for the development of an in-lieu of fee mitigation program. The MOU outlines the process for the agencies to establish an in-lieu fee mitigation program for unavoidable impacts to the Santa Cruz long-toed salamander, California red-legged frog and the tidewater goby. Chris described this effort as a mechanism to fund the Integrated Watershed Restoration Program (IWRP). The concept is that the RCD, working through IWRP, would be the program sponsor and identify and implement high-priority projects that will more effectively and efficiently mitigate for species-related impacts. After discussion, Gordon Claassen moved approval of Resolution RCDSCC 2017-05. Mike Manfre seconded the motion. All were in favor of the motion. The motion carried.

6.4. Consider adoption of Policy 1080 Procurement Policy

Chris circulated a DRAFT Procurement Policy for Board review. The District will consider adoption of the policy at the next Board Meeting. He told the Board that the policy attempts to streamline and consolidate the procedures for contracting Consultant Service Agreements and Construction Agreements allowing for alternatives and purchasing process deviations. He has been working with District counsel to develop the policy.

7. DISCUSSION ITEMS

7.1. Executive Director Report

Chris gave highlights from the Executive Director Report, in particular that the District was just awarded over \$900K for implementation of the Pajaro Valley Managed Aquifer Recharge Project. Chris also noted that a low bidder was awarded a contract for implementation of a sediment basin in Corralitos, the plans for which were approved by the Board last July. Chris noted that the lowest bidder came in under the Engineer's estimate for the project.

7.2. NRCS Report

Roger Tompkins circulated the NRCS report. He told the Board that an engineer has been hired for the Half Moon Bay office though the start date is not until October. Additionally, he circulated an email regarding mulching that he received from Kay Joy Barge.

7.2. Directors Reports

Howard Liebenberg reported that he has noticed an increase in ticks this spring. He also shared that he saw a badger on a job in Carmel. Gordon Claassen added that badgers have been seen on Swanton Pacific Ranch as well.

8. ADJOURN

The next meeting of the RCD Board of Directors is scheduled for June 14, 2017. The meeting adjourned at 7:50PM.

Jim McKenna
President, Board of Directors

(TC:JM)

