



**MINUTES OF THE MARCH 12, 2014 BOARD OF DIRECTORS MEETING OF THE
 RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY**

The Regular Meeting of the Resource Conservation District of Santa Cruz County Board of Directors was called to order at **6:30PM, March 12, 2014** by Board Chair Jim McKenna at the District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

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| Directors Present: | Gordon Claassen
Mike Manfre, Vice President
Jim McKenna, President
John Ricker
Roberta Smith |
| Directors Absent: | Howard Liebenberg |
| RCD Staff Present: | Kelli Camara, Technical Director
Tangi Chapman, Recorder
Sharon Corkrean, Director of Finance
Susan Pearce, Program Director |
| NRCS Staff present: | April Jernberg, Soil Conservationist |
| Others Present: | Tim Norris
Beth Dyer
Robert Ketley |

WELCOME - INTRODUCTIONS

The meeting opened at 6:30PM with a quorum present. Jim McKenna chaired the meeting. Introductions were made.

ORAL COMMUNICATIONS

There were no oral communications.

REPORTS

NRCS Reports

April Jernberg highlighted the NRCS Activity Report. She highlighted that the NRCS State Conservationist Carlos Suarez visited the Capitola Office the previous week. She also told the Board that there has been no new news regarding the roll-out of the 2014 Farm Bill. She reported that Dan Little, the recently hired engineer, has been working hard to meet the Permit Coordination deadline that is fast approaching.

(Ms Jernberg left the meeting.)

MINUTES

The Board reviewed the February 12, 2014 meeting minutes. Gordon Claassen moved approval of the February 12, 2014 meeting minutes as corrected. John Ricker seconded the motion. All were in favor of the motion. The motion carried.

BUDGET & FINANCE

FY 2013-2014 February Expenditures – The February 2014 expenditures were reviewed by the Board. Roberta Smith moved approval of the February 2014 expenditures. Mike Manfre seconded the motion. All were in favor of the motion. The motion carried. Sharon Corkrean reported that she is in the final stages of the FY2012-2013 Audit and will have more to report in April when the audit is complete.

ACTION ITEMS

Program Discussion Items

Organizational Chart – The Board reviewed the proposed organizational chart. Mike Manfre suggested that lines be drawn to indicate the reporting hierarchy and the Board discussed various ways to illustrate that on the chart. Gordon Claassen moved approval of an amended version of the organizational chart with lines drawn to indicate the hierarchy of positions (see attached). Roberta Smith seconded the motion. All were in favor of the motion. The motion carried.

Policy Changes – Susan Pearce initiated a discussion about the need to have flexibility to make minor changes to policies without the need to have the Board approve the changes. She suggested that the Board review at the next Board meeting language to amend the current Policy 1010 Adoption/Amendment of Policies to give the Executive Director authority to make minor changes to the employee handbook as necessary. The Board agreed to review changes to the policy at the next meeting.

Return to REPORTS

Staff Updates

Susan gave the Board updates on staff activities. She said that staff have been working on Santa Cruz Integrated Regional Water Management Plan updates and lining up funding for drought related projects to implement for the fall. The Community Water Dialogue will be holding a public meeting at the Fairgrounds on April 10, 2014. Susan also gave updates regarding the Executive Director recruitment.

Directors/Associate Directors Reports

John Ricker announced that Dave Moeller has resigned from the Board effective February 18. The Board of Supervisors announced the vacancy in March and they will appoint a new Director at their April 15 meeting. Robert Ketley told the Board that he had submitted an application for the position. John then went on to report about the LAFCO meeting he attended at which the commission discussed the timeline for reviewing Special District boundaries. The RCD is on the scheduled to be reviewed in the next few months. He also reported on a Santa Cruz IRWM partner meeting he attended at which the topic of switching focus to drought funding and expanding further into south county were discussed.

Roberta Smith requested Beth Dyer, a former Board Director to introduce herself. Beth told the Board that since she left the Board many years ago, she has been working over the hill and now is looking for a change.

Gordon Claassen reported on the Ranching and Sustainability workshop he attended in King City.

Written Communications

No written communications were given.

Calendar Dates

March 26, 2014 – Santa Cruz Public Meeting on Proposal to create a National Monument on the Coast Dairies Property located on the north coast of Santa Cruz County.

April 10, 2014 – Community Water Dialogue Meeting, Santa Cruz County Fairgrounds 9:00AM-12:00PM, lunch to follow.

NEXT MEETING

Date/ Agenda Items

The meeting was adjourned at 7:40PM. The next meeting will be held April 9, 2014.

Jim McKenna
President, Board of Directors
(TC: JM)

