RESOURCE
CONSERVATION DISTRICT
OF SANTA CRUZ COUNTY

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MINUTES OF THE JANUARY 11, 2012 BOARD OF DIRECTORS MEETING OF THE RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY

The Regular Meeting of the Resource Conservation District of Santa Cruz County Board of Directors was called to order at **6:30PM, January 11, 2012** at the District Office, 820 Bay Avenue, Suite 136, Capitola, CA 95010.

Directors Present:	Howard Liebenberg
	Mike Manfre, Vice President
	Jim McKenna, President
	David Moeller
	John Ricker
	Roberta Smith
Directors Absent:	Margaret Kinda
Associate Directors Present:	Vasiliki Vasili
RCD Staff Present:	Tangi Chapman, Recorder
	Kelli Camara, Program Manager
	Sharon Corkrean, Director of Finance
	Susan Pearce, Program Manager
NRCS Staff Present:	Angie Quintana-Jones, Soil Conservationist
Others Present:	Gordon Claassen

WELCOME - INTRODUCTIONS

The meeting opened at 6:30PM with a quorum present. Jim McKenna chaired the meeting. It was requested that the NRCS be moved up on the agenda for this and future meetings. The Board agreed to move the NRCS update to follow the review and approval of the minutes. However, it was requested by the Board that updates be held to three or four minutes and if additional time is need to discuss NRCS business a request should be made prior to the agenda being published.

ORAL COMMUNICATIONS

There were no oral communications.

MINUTES

The Board reviewed the November 30, 2012 meeting minutes. Several typographical errors were found and corrections were made to the minutes. The Board questioned why the San Benito Water Agency was the Subgrantee for the College Lake project discussed at the November meeting. Kelli responded that there are several water agencies, Santa Clara Valley Water District, San Benito Water Management Agency and the Pajaro Valley Water Management Agency, that are involved in the Proposition 84 Grant and San Benito Water Agency was chosen to be the Subgrantee for this particular project. Howard Liebenberg requested an update from the last meeting on what it meant to be "self-insured." Tangi responded, saying that because the District has chosen to go outside of the state system for Workers' Compensation Insurance, the District is now considered "self-insured" though we are insured through the Special District Risk Management Authority. Howard Liebenberg then moved to approve the meeting minutes with the corrected "typos." Dave Moeller seconded the motion. All were in favor of the motion.

REPORTS

NRCS Update

Angie Quintana-Jones gave a brief update of site visits and upcoming events. She mentioned that Rich will be speaking at a Livestock and Land workshop January 28 that Angie Stuart is coordinating. In addition, a Community Water Dialogue meeting will be held on January 27 that the NRCS and RCD have been invited to attend. She told the Board that NRCS has

several volunteers that they would be willing to share with the RCD if needed and that the District should contact Rich Casale or Angie for more information. The Agriculture Ordinance Public Hearing will be held in February and State Conservationist Ed Burton will be visiting the District January 20 and she invited the RCD to talk with him at some point while he is visiting.

BUDGET & FINANCE

2011-2012 November and December Expenditures – The November 2011 and the December 2011 Expenditures were circulated for approval. After reviewing line items, John Ricker moved approval of the November 2011 and the December 2011 Expenditures. Mike Manfre seconded the motion. All were in favor of the motion.

ACTION ITEMS

Program Discussion Items

Strategic Fund Development Strategy – The Strategic Fund Development Strategy was moved to the March Board meeting agenda so that comments from John Ricker and Jim Robins could be incorporated.

Resolution 2012-01 – Tangi Chapman presented the Board with Resolution 2012-01 to change the Federal Employment Identification Number associated with the RCD 401(k) plan. The District applied for and received a new number in April or May of 2011. In addition, the resolution shifts the Plan Year for the plan to coincide with the other benefits the District offers as well as to make reporting on the plan easier since compensation reports are done on a calendar year basis. Dave Moeller moved approval of Resolution 2012-01. John Ricker seconded the motion. All were in favor of the motion.

Resolution 2012-02 – Tangi Chapman circulated Resolution 2012-02, a resolution to comply with Heroes Earning Assistance and Relief Tax Act of 2008 (HEART) and Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) requirements associated with administering the RCD 401(k) Plan. Roberta Smith moved approval Resolution 2012-02. Mike Manfre seconded the motion. All were in favor of the motion.

REPORTS

Staff Reports

Kelli Camara reported that the District was awarded a Department of Conservation Watershed Coordinator Grant and that she and Susan Pearce are working on hiring for that position. The details have yet to be solidified, but the person will likely be shared between the Upper and Lower Pajaro Watershed. There is also talk of sharing office space with the San Benito RCD.

Written Communications

There were no written communications given.

Calendar Dates

January	14	Save Soquel Creek Volunteer Day, Invasive Plant Removal with AmeriCorps
	27	Community Water Dialogue
	28	Livestock and Land Workshop (RCD)

Directors/Associate Directors Reports

John Ricker reported on the Aptos Lagoon effort to deal with the stagnate water at the outlet of Aptos Creek in which the RCD is the fiscal agent. He said that there has been a meeting to discuss possible options for the project under the umbrella of the IWRP program. The consultant From ESA PWA has met with the homeowners association and John will join them for a second meeting January 12, 2012. John will keep the Board updated on the project at future Board Meetings. Sharon told the Board that the RCD has received approximately $27,000 so far. John requested that Sharon send him the exact figure so that he could bring that information to the homeowners meeting.

John Ricker then went on to update the Board regarding Margaret Kinda's resignation from the Board. John has spoken to Terry Dorsey at the County to get a timeline for filling the vacancy. He said the vacancy will be announced at the January 24 Board of Supervisor's Meeting. Nominations will be announced February 7 and candidates will be considered and appointed on February 14, 2012. Roberta Smith and John Ricker will stay on top of this process and will follow-up with Terry.

PERSONNEL

Personnel – Organizational Chart (CLOSED SESSION)
Personnel – Organizational Chart (OPEN SESSION MOTION)

The Board discussed the Organizational Chart. Howard Liebenberg moved to approve the Organizational Chart as presented as an interim or draft Organizational Chart and to revisit the issue in June 2012 for any changes or updates. Dave Moeller seconded the motion. All were in favor of the motion.

NEXT MEETING

Date/ Agenda Items

The meeting closed at 8:45PM. The next **Board Meeting will be on February 8, 2012 at 6:30PM at the Simpkins Family Swim Center in Santa Cruz**.

Jim McKenna
Director, Board of Directors

(TC: JM) Mike Keogh for Jim McKenna