

MINUTES OF THE JANUARY 19, 2009 BOARD OF DIRECTORS SPECIAL MEETING OF THE RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY

The special Meeting of the Resource Conservation District of Santa Cruz (the District) Board of Directors was called to order at **6:30PM, January 19, 2009** at the Resource Conservation District, 820 Bay Avenue, Suite 136, Capitola, CA. 95010.

Directors Present:	Margaret Kinda Howard Liebenberg Mike Manfre, Vice President Jim McKenna, President John Ricker Roberta Smith
Directors Absent:	Tom Lukens
RCD Staff Present:	Kelli Camara, Program Manager II Tangi Chapman, Executive Assistant Karen Christensen, Executive Director Sharon Corkrean, Director of Finance
Legal Council:	Teresa Rein, Bosso Williams

WELCOME - INTRODUCTIONS

The meeting opened at 6:30PM with a quorum present. Karen introduced Teresa Rein from Bosso Williams to the Board of Directors.

ORAL COMMUNICATIONS

No oral communications were given.

ACTION ITEMS

Program Discussion Items

Personnel

(CLOSED SESSION)

The Board moved into closed session to review personnel matters.

(OPEN SESSION)

Personnel Matters: Due to the notification from the state that funding for all grant related activities is frozen and given the long-term negative outlook of RCD funding, the Board of Directors has decided that the position of the Program Manager I shall be eliminated effective immediately upon notification to the employee, the work of the existing staff shall be reallocated, the duties of the PMI shall be assumed by other positions. The Board further directed that the affected employee shall be given the monetary equivalent of 30 Calendar days of salary and benefits including PTO. The Board instructed the Director of Finance to process the affected employee's separation from service, effective immediately upon notification to the employee. The Board further authorized the Executive Director and the Director of Finance to implement further appropriate layoffs, furloughs and reduction of hours to accommodate the reduction in funding.

State Budget Crisis– Karen reiterated the need for the District to have a plan and strategy for dealing not only with potential lay-offs, but also to address the \$1 million in unpaid invoices from contractors and subcontractors. Karen reported that she and Sharon met with a loan officer from Liberty Mutual Bank. Karen said that both Joe Simitian (State Senator) and Bill Monning (State Assemblyman) have written letters in support of the RCD, as well as has the State Regional Water Quality Control Board. They should hear back regarding a loan in the next week or two. Teresa Rein highlighted potential ramifications of the District being sued for damages.

NEXT MEETING

Date/ Agenda Items

The next **Board Meeting will be on February 11, 2009 at 6:30PM at the RCD office 820 Bay Avenue, Suite 136, Capitola, CA. 95010.** The Board Meeting adjourned at 8:35PM.

Jim McKenna
Director, Board of Directors

(TC: JM)