



## MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE RESOURCE CONSERVATION DISTRICT OF SANTA CRUZ COUNTY

The regular Meeting of the Resource Conservation District of Santa Cruz (the District) Board of Directors was called to order at, **6:42PM June 11, 2008**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 128, Capitola, California.

Directors Present: Tom Lukens  
Mike Manfre, Vice President  
Jim McKenna, President  
John Ricker

Directors Absent: Sheryl Bailey  
Howard Liebenberg  
Roberta Smith

Associate Directors: Ward Hastings

RCD Staff Present: Karen Christensen, Executive Director  
Sharon Corkrean, Director of Finance

### WELCOME - INTRODUCTIONS

The meeting opened at 6:42PM with a quorum present.

### ORAL COMMUNICATIONS

There were no oral communications.

### MINUTES

The Board reviewed the May 15, 2008 meeting minutes. Tom Lukens moved to accept the May 15, 2008 meeting minutes. Mike Manfre seconded the motion. All were in favor.

### BUDGET & FINANCE

#### Expenditures

General Expenditures – The General Expenditures for May 2008 were circulated for review. John Ricker moved to accept the May 2008 General Expenditures. Tom Lukens seconded the motion. All were in favor.

#### Transfers

There were no transfers.

#### 2008-2009 Draft Budget

Sharon circulated the 2008-2009 Draft Budget for review. The Board discussed keeping contingency funds at seven percent of the annual budget. John Ricker moved to accept the 2008-2009 Draft Budget. Mike Manfre seconded the motion. All were in favor.

### ACTION ITEMS

#### Program Discussion Items

Construction Services "Bid" Procedures – Jen presented an overview of the Construction Services Bid Procedures. The Board recommended several small changes to the document. Mike Manfre moved to accept the Construction Services Bid Procedures with the recommended changes. Tom Lukens seconded the motion. All were in favor.

## REPORTS

### Staff Reports

Karen reported on the Summit Fire that affected the Corralitos Community in May and also on the Martin Fire in Bonny Doon which started earlier today. She outlined the District's role in providing education both in fire prevention and in erosion control after the fire. The District will be collaborating with local Fire Districts and Cal Fire to provide fire workshops to landowners.

### Written Communications

No written communications were circulated.

### Calendar Dates

June 21 Davenport Geologic Society, Spring/Summer Meeting, History of the Lime Industry, Dav. Cement Plant Old Hospital, 10:00AM-3:00PM

### Directors/Associate Director Reports

Mike Manfre reported on the CCRC&D Meeting he attended in King City. At the meeting, he gave an overview of the projects in which the RCD of Santa Cruz County is currently involved. He also said that there is money available to RCDs across the region through CCRC&D. Mike suggested that this may be a good source of funding for fire outreach efforts.

### NRCS Reports

No NRCS reports were given.

## NEXT MEETING

### Date/ Agenda Items

The next **Board Meeting will be on July 9, 2008 6:30pm at the Capitola Office, Suite #136 conference room.**

Jim McKenna  
Director, Board of Directors

(TC: JM)