



# Santa Cruz County Resource Conservation District

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## MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SANTA CRUZ COUNTY RESOURCE CONSERVATION DISTRICT

The regular Meeting of the Santa Cruz County Resource Conservation District (SCCRCD) Board of Directors was called to order at **6:34PM November 8, 2006**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 128, Capitola, California.

Directors Present:	Sheryl Bailey Howard Liebenberg Jim McKenna, President John Ricker Roberta Smith
Directors Absent:	Tom Lukens Mike Manfre, Vice President
Associate Directors Present:	Kathryn Tobisch Vasiliki Vassil
RCD Staff Present:	Tangi Chapman, Recorder Karen Christensen, Executive Director Sharon Corkrean, Director of Finance

### WELCOME - INTRODUCTIONS

The meeting opened at **6:34PM** with a quorum present.

### ORAL COMMUNICATIONS

There were no oral communications.

### MINUTES

The Board reviewed the October 11, 2006 meeting minutes and changes were discussed. John Ricker moved to accept the meeting minutes from October 11, 2006 with the addition of the CARCD Resolution titles. Sheryl Bailey seconded the motion. All were in favor.

### BUDGET & FINANCE

#### Expenditures

General Expenditures – The General Expenditures for October 2006 were circulated for review. John Ricker moved to approve the October 2006 General Expenditures. Roberta Smith seconded the motion. All were in favor.

#### Transfers

There were no Transfers.

### ACTION ITEMS

#### Program Discussion Items

Resolution 2006-08 – Karen informed the Board a potential grant partnership with the Pajaro Valley Water Management Agency, San Benito County Water District, and the Santa Clara Valley Water District is currently being sought. Karen explained the Districts role is that of an advisory partner. The Directors reviewed the grant and a discussion followed. Then, Howard Liebenberg moved to approve Resolution 2006-08. Roberta Smith seconded the motion. All were in favor.

Resolution 2006-09 – Karen presented the Board with Resolution 2006-09, which authorizes the District to enter into agreement with the Sate of California for the Rural Roads Erosion Control Assistance Program. Sheryl Bailey moved to approve Resolution 2006-09. Roberta Smith seconded the motion. All were in favor.

**Resolution 2006-10** – Karen presented the Board with Resolution 2006-10, which authorizes the District to enter into agreement with the State of California for the Integrated Watershed Restoration Program, Phase 2. John Ricker moved to approve Resolution 2006-10. Sheryl Bailey seconded the motion. All were in favor.

**Resolution 2006-11** – Karen presented the Board with Resolution 2006-11, which authorizes the District to enter into agreement with the State of California for the Permit Coordination and Agricultural Water Quality Implementation Program in the Pajaro Watershed (Agriculture Water Quality Grant Program). John Ricker moved to approve Resolution 2006-11. Howard Liebenberg seconded the motion. All were in favor.

**Resolution 2006-12** – Tangi informed the Board that the IRS requires the Board to adopt a resolution (Resolution 2006-12) authorizing the amendment of the 401(k) retirement plan when significant changes occur. The Basic Plan Document Amendment addresses many operational details. Three of the most significant changes include the definition of hardship distributions, qualified nonelective contributions and qualified matching contributions restrictions and the inclusion of gap period earnings when distributing excess contributions. Roberta Smith moved to accept Resolution 2006-12 as amended. John Ricker moved to second the motion. All were in favor.

## REPORTS

### Staff Reports

Karen reported on a successful CARCD Annual Conference. She informed the Board that staff networked with staff from other RCDs' and exchanged ideas and project information. Karen expressed the need for a closed session at the next meeting to discuss staff title changes. Karen suggested the Board form a committee to discuss the title changes prior to the next meeting. Sheryl volunteered to sit on the committee. Karen informed the Board that a new phone system has been purchased to connect the upstairs office to the downstairs office. In addition new office furniture and a new GIS computer have been purchased as well.

### Directors/Associate Director Reports

Sheryl Bailey and Jim McKenna expressed their gratitude to Kendall Jackson Winery for their food and garden tour while they and staff were at the CARCD Annual Conference. Sheryl felt that the Conference was well organized. She reported that the "water impoundment" resolution failed and that many in attendance were uncomfortable with the language of the resolution. Sheryl continued by suggesting that a Board of Director tour of Santa Cruz County RCD projects would be beneficial. She further suggested having before and after pictures of projects in the office. Karen indicated that, starting in January, staff will be giving presentations at the monthly meetings to highlight projects.

Roberta Smith reported that the 10<sup>th</sup> anniversary of the Davenport Geologic Society and the 100<sup>th</sup> anniversary of the Davenport Cement Plant events were successes.

### NRCS Reports

No updates were given.

### Calendar Dates

There were no calendar dates given.

## ADJOURN

### Adjournment

The meeting was adjourned at 8:45PM. The next **Board Meeting will be on December 13, 2006 at 6:30PM** at the Capitola Office, 820 Bay Avenue, Suite 128, and Capitola.

Jim McKenna  
Director, Board of Directors

(TC:JM)