



Santa Cruz County Resource Conservation District

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MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SANTA CRUZ COUNTY RESOURCE CONSERVATION DISTRICT

The regular Meeting of the Santa Cruz County Resource Conservation District (SCCRCD) Board of Directors was called to order at **6:35pm on June 28, 2006**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 128, Capitola, California.

Directors Present:	Sheryl Bailey Howard Liebenberg Tom Lukens John Ricker
Directors Absent:	Mike Manfre, Vice President Jim McKenna, President Roberta Smith
Associate Directors Present:	Kathryn Tobisch
RCD Staff Present:	Tangi Chapman, Recorder Karen Christensen, Executive Director of Programs Sharon Corkrean, Executive Director

WELCOME - INTRODUCTIONS

The meeting opened at **6:35pm** with a quorum present. Howard Liebenberg presided over the meeting in Jim McKenna's absence.

ORAL COMMUNICATIONS

There were no oral communications.

MINUTES

John Ricker moved to approve the May 10, 2006 minutes as presented. Tom Lukens seconded the motion. All were in favor.

ACTION ITEMS

Program Discussion Items

There were no action items.

BUDGET & FINANCE

Expenditures

General Expenditures – The General Expenditures for May 2006 were circulated for review. John Ricker moved to approve the May 2006 General Expenditures. Tom Lukens seconded the motion. All were in favor.

Transfers

There were no Transfers.

Draft Budget Adoption

Sharon circulated the 2006-2007 Draft Budget for review. The Board discussed various aspects of the Budget. Sharon will adjust the Budget to better reflect income/expenditures as of the close of the fiscal year (06/30/06) and bring back to the Board in July for discussion and adoption. John Ricker moved to adopt the 2006-2007 Draft Budget. Tom Lukens seconded the motion. All were in favor. It was also suggested that for next year it would be helpful to add a column with the previous year budget numbers for making comparisons.

REPORTS

Staff Reports

Karen informed the Board that the agriculture, manure, and roads grant proposals were all submitted on time. She anticipates it will be in October or November before the RCD hears which grant proposals are approved.

Staff participated in technical trainings to assist in Conservation Planning. Kelli Camara will be on maternity leave starting July 20. Congratulations Kelli.

Directors/Associate Director Reports

Howard Liebenberg commented on the rapid spread of a noxious thistle. He was unfamiliar with the species, but will report back if he finds any more information about the weed.

John Ricker reported that he toured a potential horse project up West Zayante with Rich Casale.

NRCS Reports

No reports were given.

Calendar Dates

None were given.

PERSONEL

Closed Session

Karen and Sharon discussed various aspects of staff performance during this past fiscal year and noted that all have made efforts in taking charge of their respective programs. Then discussed were individual achievements and salaries for the purpose of adjustments to be made as of July 1, 2006.

Open Session (Motion)

Sheryl Bailey moved to increase the number of staff holidays to 12.5 to equal the current number given to Santa Cruz County Employees. Tom Lukens seconded the motion. All were in favor. John Ricker moved approval of the proposed percent salary increases as presented by the Executive Directors. It was then discussed that, at this time, a title change would be appropriate for Karen and Sharon. It was suggested that Karen be the Executive Director and Sharon be the Director of Finance. Job duties will not change, but the title change will help clarify each role better to the general public. John Ricker then revised the above motion to include the title changes as previously noted. Tom Lukens seconded the motion. All were in favor.

ADJOURN

Adjournment

The meeting was adjourned at 7:40PM. The next **Board Meeting will be on July 19, 2006 at 6:30PM** at the Capitola Office, 820 Bay Avenue, Suite 128, Capitola.

Howard Liebenberg
Director, Board of Directors

(TC:HL)