



Santa Cruz County Resource Conservation District

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MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SANTA CRUZ COUNTY RESOURCE CONSERVATION DISTRICT

The regular Meeting of the Santa Cruz County Resource Conservation District (SCCRCD) Board of Directors was called to order at **6:38PM December 13, 2006**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 128, Capitola, California.

Directors Present:	Sheryl Bailey Howard Liebenberg Tom Lukens John Ricker
Directors Absent:	Mike Manfre, Vice President Jim McKenna, President Roberta Smith
Associate Directors Present:	Kathryn Tobisch
RCD Staff Present:	Tangi Chapman, Recorder Karen Christensen, Executive Director Carey Cooper, <i>outgoing</i> Roads Program Manager Leticia Hain, Pajaro Project Coordinator Ezra Neale, <i>incoming</i> Roads Program Manager Jen Stern, Restoration Ecologist

WELCOME - INTRODUCTIONS

The meeting opened at **6:38PM** with a quorum present. Howard Liebenberg chaired the meeting as both Jim McKenna and Mike Manfre were absent. The Board welcomed Ezra Neale to the SCCRCD. Ezra will be replacing Carey Cooper as the Roads Program Manager. The Board acknowledged the great work that Carey has done through the years in moving the Roads Program forward. Carey expressed her appreciation for all the skills she has acquired at the District

ORAL COMMUNICATIONS

There were no oral communications. Karen circulated written communications including information regarding a two day Board Member training workshop given by CSDA, a letter from LAFCO indicating that the Bonny Doon area is seeking formation of a Bonny Doon Fire Department, and the notice of preparation of a Draft Environmental Impact Report for the Sierra Azul / Bear Creek Redwoods Open Space Preserves Master Plan.

MINUTES

The Board reviewed the November 8, 2006 meeting minutes. John Ricker moved to accept the meeting minutes from November 8, 2006 as written. Tom Lukens seconded the motion. All were in favor.

BUDGET & FINANCE

Expenditures

General Expenditures – The General Expenditures for November 2006 will be reviewed in January, 2007.

Transfers

No transfers were discussed.

ACTION ITEMS

Program Discussion Items

AB1234 Update – Karen reported that she, Sheryl Bailey, John Ricker, Tom Lukens, Roberta Smith, Mike Manfre, and Sharon Corkrean have completed the AB1234 Ethics Training workshop sponsored by the City of Santa Cruz. Jim and Howard will need to take the training by December 31st for the District to be in full compliance.

Reimbursement Policy – The Draft Reimbursement Policy was circulated for review and approval. John Ricker made several suggestions to clarify the policy and amendments were made. John Ricker moved to approve the Reimbursement Policy including the discussed amendments. Tom Lukens seconded the motion. All were in favor.

Notice of Exemption – Leticia Hain presented the Board with a Notice of Exemption for the San Juan Vegetation Treatment System. Leticia explained that she has contacted the appropriate agencies and that the project falls within the CEQA Exemptions and does not require any permits. John Ricker moved to approve the Notice of Exemptions for the San Juan Vegetation Treatment System. Sheryl Bailey seconded the motion. All were in favor. Karen informed the Board that Leticia would also be leaving the SCCRCD December 22, 2006. Leticia said that working for the SCCRCD has been great, and that the District has professional leaders and that the staff works well together. She further stated that the mentoring of the San Benito RCD by the SCCRCD Board has really paid off. The Board expressed their gratitude for Leticia's hard work.

REPORTS

Staff Reports

Karen reported that there will be several staff changes beginning with Ezra Neale replacing Carey Cooper. Leticia Hain's position will be filled as soon as possible. Zoe Carlson has begun working for the RCD and will be working on, among other things, the Permit Coordination Program. Sharon Corkrean, together with staff, is working to formalize the four new grant contracts. Karen informed the Board that Kelli Camara will be returning from maternity leave in January. Karen once again solicited the Board for members interested in attending the CCRC&D meeting. She will contact their Board to see if they would be willing to rotate meetings occasionally into this area

Directors/Associate Director Reports

There were no reports given.

NRCS Reports

The NRCS staff reports for July and August were distributed for review.

Calendar Dates

There were no calendar dates given.

ADJOURN

Adjournment

The meeting was adjourned at 7:45PM. The next **Board Meeting will be on January 10, 2007 at 6:30PM** at the Capitola Office, 820 Bay Avenue, Suite 128, and Capitola.

Jim McKenna
Director, Board of Directors

(TC:JM)