



Santa Cruz County

Resource Conservation District

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MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SANTA CRUZ COUNTY RESOURCE CONSERVATION DISTRICT

The regular Meeting of the Santa Cruz County Resource Conservation District (SCCRCD) Board of Directors was called to order at **6:38PM on June 8, 2005**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 128, Capitola, California.

Directors Present:	Sheryl Bailey Tom Lukens Mike Manfre, Vice President Jim McKenna, President John Ricker Roberta Smith
Directors Absent:	Howard Liebenberg
RCD Staff Present:	Tangi Chapman, Recorder Karen Christensen, Executive Director of Programs Sharon Corkrean, Executive Director
NRCS Present:	Rich Casale, District Conservationist

WELCOME - INTRODUCTIONS

The meeting opened at **6:38PM**, with a quorum present.

ORAL COMMUNICATIONS

There were no oral communications. Karen shared written communications from the CARCD regarding Board of Directors news and the City of Santa Cruz regarding their Storm Water Program. The City of Santa Cruz invited the Board to visit their website at <http://www.ci.santa-cruz.ca.us/> for more information on this program.

MINUTES

Sheryl Bailey moved to approve the May 11, 2005 minutes as presented. Mike Manfre seconded the motion. All were in favor.

ACTION ITEMS

Program Discussion Items

2005-2006 Final Budget Review and Adoption – Sharon circulated the General Budget (684810) for review. Sharon explained that she has refined the numbers that were presented last month in the Draft Budget. Mike Manfre advised the Executive Directors to be sure that the carry-over funds are adequate. Sharon and Karen assured the Board that the carry-over funds are well within a safe and justifiable amount. John Ricker moved to adopt the General Budget 684810. Mike Manfre seconded the motion. All were in favor. The Board reviewed the D-L Packard Supplemental funds. Sharon assured the Board that Dawn Mathes has several projects in the Pajaro that will use up the remainder of the funds in this grant so long as the David and Lucile Packard Foundation approves. Roberta Smith moved to approve the D-L Packard Supplemental Budget 684830. Tom Lukens seconded the motion. All were in favor.

Resolution 2005-05 Integrated Regional Water Management Plan (IRWMP) Grant Submittal – Karen reminded the Board that the Water Bond Coalition, which includes the SCCRCD along with local partners, has been collaborating to apply for Proposition 50 funds. She explained that the SCCRCD piece of this larger integrated project is IWRP Phase II, which includes implementation funds for design and permits for restoration projects, the Public and Private Roads program, Agency coordination, and teacher trainings for the Watershed Education component of IWRP. Karen and Kate Goodnight have been working on Section H of the draft plan, which is necessary to apply for Proposition 50 funds. The Board reviewed the Plan. The Board discussed how to establish a process to ensure that the funds are being used by agencies for their intended purposes. Karen was concerned

that the IRWMP needs to illustrate the monumental shift from agencies working in isolation to agencies working together as a team. Karen presented the Board with Resolution 2005-05 to confirm participation in the IWRMP for Northern Santa Cruz County and the related request for implementation funding under the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. Sheryl Bailey moved to approve Resolution 2005-05. Roberta Smith seconded the motion. All were in favor.

BUDGET & FINANCE

Expenditures

General Expenditures – The General Expenditures for May 2005 were circulated for review. John Ricker moved to approve them. Mike Manfre seconded the motion. All were in favor.

Transfers

There were no Transfers.

REPORTS

Staff Reports

Karen reported that Ruthie Shafer is no longer with the SCCRCD and that she has been replaced by Leticia Hain. Karen explained that Ruthie was successful in helping to establish a strong San Benito RCD Board of Directors. Leticia will continue to support their work. Karen further explained that at the last staff meeting it was suggested that the San Benito RCD might host a “meet and greet” with the SCCRCD at the Fall Harvest Festival. The Board agreed that this would be a good idea. Karen informed the Board that this fall the SCCRCD is scheduled to host the CARCD Area V meeting. It was suggested that, given the low attendance and general lack of interest it would be good to change the format and content of the meeting. Another suggestion was to send out a postcard which asked what the directors would be interested in hearing about at the meeting. It was further suggested that if there was no or little response to the postcard, the SCCRCD advise the other Districts in Area V that, as there had been little or no interest, there would be no meeting.

Directors/Associate Director Reports

No Directors Reports were given.

NRCS Reports

Rich circulated the May activity report for review. Rich reported that the new State Conservationist is Ed Burton. He noted that the server closet has been completed and will include an exhaust fan. Rich is currently negotiating a 10' by 10' office space down the hall to use for storage. Kelli and Rich will be receiving new office furniture. Rich reported that Craig Ficenac has applied for a position at another local non-profit organization. Rich has talked with the area office to see if it would be possible to use his services from time to time. Rich has been impressed with Craig's ability to complete engineered plans for projects and does not want to loose him. Rich may be interning an engineering student for the summer. Rich advised that Jim Howard has been hired as the District Conservationist in San Mateo; Rich will help train him.

Calendar Dates

PERSONNEL

Closed Session

Open Session (Motion)

It was requested that in the future the proposed changes be presented on a page with the previous year's proposals and outcomes for comparison. There was minor discussion of this. Then, Tom Lukens moved and John seconded approval of the proposed changes. Then, there was discussion of the following: “cola” increases and building in larger potential increases in future grant proposals. All then approved the motion.

ADJOURN

Adjournment

The meeting was adjourned at 9:11PM. The next **Board Meeting will be on** July 13, 2005 at the Queseria Creek Wetland Reserve Project, Swanton Pacific Ranch, 4:00-7:00PM (RCD)

James G. McKenna
President, Board of Directors

(TC:JGM)