



# **Santa Cruz County Resource Conservation District**

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## **MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE SANTA CRUZ COUNTY RESOURCE CONSERVATION DISTRICT**

The regular Meeting of the Santa Cruz County Resource Conservation District (SCCRCD) Board of Directors was called to order at **7:10PM** on the **9<sup>th</sup> Day of July 2003**, at the Resource Conservation District Office, 820 Bay Avenue, Suite 107 Capitola, California.

Directors Present: Jim McKenna, President  
Steve Butler, Vice President  
Tom Lukens  
Mike Manfre  
John Ricker  
Roberta Smith

Directors Absent: Howard Liebenberg

Others Present: Rich Casale, NRCS  
Tangi Chapman, Recorder, and SCCRCD  
Karen Christensen, Executive Director of Programs, SCCRCD  
Sharon Corkrean, Executive Director, SCCRCD  
Joe Fisher, CSUMB Intern  
Craig Fisnick, NRCS  
Kathryn Tobisch, Associate Director, SCCRCD  
Vasiliki Vassil, Associate Director, SCCRCD

### **WELCOME - INTRODUCTIONS**

The meeting opened at **7:10 PM**, as there was then a quorum present. The Board welcomed Joe Fisher and Craig Fisnick to the SCCRCD Meeting.

### **COMMUNICATIONS FROM THE FLOOR/CALENDAR DATES**

#### **Communications from the floor**

Karen passed on information of interest to the Board. The SCCRCD has been invited to the NACD Southwest and Pacific Regional Meeting to be held in Lakewood, Colorado. Karen circulated the CARCD minutes from the May 20, 2003 Meeting. CARCD is looking for a new Executive Director, as Tom Wehri will retire in July. Hank Wyman will be the interim Executive Director.

#### **Calendar Dates**

**For more information, contact the person or office listed in parenthesis.**

July	10	SCWC/Cal Poly sponsored meeting about CalTrans Hwy 1 bridge replacement, Swanton Pacific Ranch, 4:00PM (RS)
	23	ACWA Committee Meeting, Salinas, 9:30AM-12:00PM (KC)
	26	Davenport Geologic Society Meeting/Field Trip, Cement Plant Old Hospital, 10AM-4PM (RS)
	30-31	SCCRCD will be moving into new location (RCD)
	31	Coast Dairies Draft Management Plan for Review, 7:30PM (KC)
August	6	Soquel Public Meeting, Jade Street Park, Capitola, 6:30-8:00PM (RCD)
September	7-10	NACD Southwest and Pacific Regional Meeting, Lakewood, CO (RCD)

### **MINUTES**

#### **Minutes**

Roberta Smith moved to accept the minutes of the June 18 meeting as corrected. Steve Butler seconded the motion. All were in favor.

## BUDGET & FINANCE

### Expenditures

General Expenditures – John Ricker made a motion to reimburse Karen \$8,728.70 for the computers and for the office accessories she purchased on her credit card. Steve Butler seconded the motion. All were in favor.

David & Lucile Packard Foundation Expenditures – There were no D&L Packard Foundation Expenditures at this time.

David & Lucile Packard Foundation Supplemental Expenditures – There were no D&L Packard Supplemental Expenditures at this time.

### Transfers

General Budget Transfers – There were no General Budget Transfers at this time.

David & Lucile Packard Foundation – There were no D&L Packard Foundation Transfers at this time.

David & Lucile Packard Foundation Supplemental Budget Transfers – There were no D&L Packard Supplemental Budget Transfers at this time.

### 2003-2004 Annual Budget

Resolution 2003-07 – The Final Budget for 2003-2004 was distributed for review and approval. John Ricker moved to accept the Resolution to adopt the 2003-2004 Budget. Steve Butler seconded the motion. All were in favor.

## BUSINESS ITEMS

### Program Updates

#### Resolutions for Coastal Conservancy

Resolution 2003-2 – Steve Butler moved to adopt the Resolution to accept \$4,500,000 from the Coastal Conservancy to administer a grant, *Phase I of the Integrated Watershed Restoration Project*. John Ricker seconded the motion. All were in favor.

Resolution 2003-3 – Steve Butler moved to adopt the Resolution to accept \$103,000 from the Coastal Conservancy to administer a grant, *Feasibility Study for Permit Coordination in Santa Cruz*. Mike Manfre seconded the motion. All were in favor.

#### Resolutions for California State- Department of Fish & Game

Resolution 2003-4 – Steve Butler moved to adopt the Resolution to accept the \$43,092 awarded by the State of California- Department of Fish & Game to administer a grant, *Upslope Assessment & Roads Restoration Training Program*. John Ricker seconded the motion. All were in favor.

Resolution 2003-5 – Steve Butler moved to adopt the Resolution to accept \$105,929 from the State of California- Department of Fish & Game to administer a grant, *Watershed Outreach, Education, and Technical Assistance for the San Lorenzo Watershed*. John Richer seconded the motion. All were in favor.

Resolution 2003-6 – John Ricker moved to adopt the Resolution to accept \$104,101 from the State of California- Department of Fish & Game to administer the grant, *Soquel Creek Watershed Assessment and Enhancement Implementation Program*. Tom Lukens seconded the motion. All were in favor.

### Reports

Website Presentation – Joe Fisher, the CSUMB Intern, gave a presentation on the website he has been working on since the spring. Joe outlined the process he has followed throughout the building of the website. He lead the Board on a tour of the website. The Board gave comments throughout the presentation. It was agreed that a space for headline news on the home page would be an attractive addition. Joe requested the Board scrutinize the website for content, and then contact him with any comments. The Board was pleased with the excellent work Joe has provided thus far.

IWRP – Karen reported that IWRP will have a separate website with links to SCCRCD and visa versa.

Soquel Creek Watershed – Karen circulated a Letter to the Editor regarding the Soquel Public Meeting. She further informed the Board that the Friends of Soquel Creek have requested all our expenditures and documents regarding Soquel Creek. John Ricker will be meeting with Kathryn Sweet to discuss the above.

Legal Policy – Karen and Sharon introduced the topic of legal responsibility to RCD in permitting Demonstration Projects. They suggested formation of a Committee of the Board for procurement of policies for permitting process responsibilities. Jim McKenna, Mike Manfre and John Ricker all volunteered to be on the Committee.

## NRCS

### Reports

Rich Casale introduced the new NRCS Agricultural Engineer, Craig Fisnick. Craig will be stationed out of Half Moon Bay, though he will be working on projects in both San Mateo and Santa Cruz Counties. The NRCS monthly report was distributed for review (see attached). NRCS has completed ranking for EQIP projects for 2003, with 6 out of 8 projects in Santa Cruz County. The total funding for all these projects is approximately \$700,000, up from \$50,000 last year. Rich will be coordinating with local RCD's to hold an EQIP Work Group Meeting for Federal, State and Local agencies. This meeting will likely take place in early September. The goal of the meeting will be to fine-tune the ranking process, update the cost share information, and to address local resource concerns for the 2004 EQIP Grants. The RCD will need to convene a separate Stewardship Meeting to get input from the private sector. Rich,

Karen and Sharon have collaborated on a contract to reimburse SCCRCD for work on education and outreach, as well as, administration related to EQIP funding.

## **RESOURCE CONSERVATION DISTRICT**

### **Directors Reports**

No Directors Reports were given.

### **Associate Directors Reports**

No Associate Director Reports were given.

### **Staff Reports**

The minutes of the June 26, 2003 Staff Meeting were distributed for review.

## **ADJOURN**

### **Adjournment**

John Ricker moved to adjourn the Meeting at 9:25PM. Steve Butler seconded the motion. All were in favor. The next Board Meeting will be at 7:00PM on September 10, 2003, at the new Resource Conservation District Office, 820 Bay Avenue, Suite 128.

James G. McKenna  
President, Board of Directors

(TC:JGM)